

Crystal Park Metro Board Meeting Minutes
January 4, 2012
MUB 496 Palmer Trail

Present: Mike Doughty - Chairman Guests: None
Dick O'Brien
Tim Britton
Mike Young
Charlie Ennis (absent with permission)

The meeting was called to order at 6:00 p.m. by Mike Doughty.

Minutes from last meeting on December 7, 2011

Motion was made by Mike Doughty that the minutes from December 7, 2011 meeting be approved. Tim Britton seconded the motion and the minutes were unanimously approved.

December 2011 Treasurer's Report

Mike Doughty presented the December 31, 2011 Treasurer's Report from the commentary prepared by Charlie Ennis. Dick O'Brien made a motion that the treasurer's report be approved. Tim Britton seconded the motion and it was approved unanimously.

TABOR Balance Discussion: Since the CPMD is required to maintain 3% of the previous fiscal year expenditures in a TABOR reserve. While it is not a requirement to maintain that reserve in a separate account, we have elected to do so. In 2011, we increased our TABOR reserve from \$3,642.40 to \$7,467.80 due to the inclusion of the heavy equipment purchases on behalf of CPHOA at the end of 2011. Our expenditures for 2011 were \$50,644.28. Our 2012 TABOR requirement is reduced to \$1519.33. Mike Doughty made a motion to authorize the treasurer to transfer \$5,949.42 from the TABOR Reserve account to the General Fund in order to start the 2012 budget year with the required \$1519.33 in TABOR Reserve. Dick O'Brien seconded the motion and it passed unanimously.

NOTE: The treasurer's reports in 2012 will reflect the current month's data starting in January, 2012.

Public Comments:

None

Fire Department Update

The official written update was not available at the time of the meeting. However, the most of the report was centered on the house fire which destroyed the house on Lower Sun Valley road in Crystal Park in the month of December 2011. Additionally, the CPVFD will host a 5 year anniversary celebratory event on Saturday February 18, 2012 from 12:00 to 4:30 PM at the 496 Palmer Trail Fire House.

Old Business

None

New Business

Motion was made by Dick O'Brien to appoint Tim Britton as the designated election official for the upcoming District Board Election which will be held on Tuesday May 8, 2012. Mike Doughty seconded the motion and it passed unanimously.

Compliance Calendar

January 1, 2012 – Current accurate map of the district – file with the County Assessor and the Division of Local Government.

January 15, 2012 –

Post Transparency notice on the district's web site (If it has a link to the district's website on the official website of the division, there are other options.)

File with the County Clerk and Recorder

File with the division of local government

Notice available at the principal office

January 15, 2012 - Contact information

File with the County Commissioners

File with the County Treasurer

File with the County Clerk and Recorder

File with the Division of Local Government

January 31, 2012

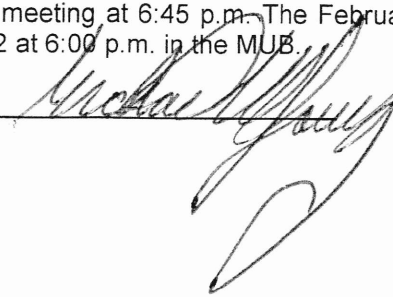
Certified copy of the Budget

File with the Division of Local Government

Adjourn

Mike Doughty adjourned the meeting at 6:45 p.m. The February 2012 meeting is scheduled for Wednesday, February 1, 2012 at 6:00 p.m. in the MUB.

Mike Young CPMD Secretary

A handwritten signature in black ink, appearing to read "Mike Young", is written over a horizontal line. The signature is stylized and cursive.