

Crystal Park Metro District (CPMD)
February 5, 2014 Board of Directors Meeting

MINUTES

The meeting was called to order at 6:00 PM by Mike Doughty.

DIRECTORS PRESENT:

Dick O'Brien
Mike Doughty – Chair
Joan Powers – Secretary
Clint Schneider – Treasurer
Derek Strickler

GUESTS PRESENT:

Chief Hennessey

DIRECTORS ABSENT:

Minutes from Last Meeting: Vote

A motion was made by Mike Doughty to approve the minutes for the January 8, 2014 Board meeting. Clint Schneider seconded the motion and the minutes were approved unanimously.

The approved minutes will be posted to the CPMD website at <http://www.crystalparkvfd.org/metro/minutes.htm>.

Treasurer's Report: Vote

The Board reviewed the January treasurer's report prepared by Clint Schneider, who noted that funds currently in the Tabor Reserve Fund can be returned to general funds based on calculations of 3% of 2013 expenditures. Mike Doughty made a motion to move \$1050.64 from the reserve fund to the general funds. Dick O'Brien seconded the motion and the vote was unanimous. Joan Powers motioned to approve the January treasurer's report; Derek Strickler seconded; and the report was approved unanimously.

The approved report will be posted to the CPMD website at <http://www.crystalparkvfd.org/metro/reports.htm>.

Public Comments

None

Crystal Park Fire Department (CPFD) Update: Vote

Chief Hennessey noted that there were 9 toned out calls in January.

Engine 925 needs work done on the clutch assembly and recommended Courtesy Auto to check the vehicle out. Mike Doughty noted that there is \$5,500 in the budget for vehicle repair, and made a motion to authorize Chief to take E-925 to Courtesy Auto to get an estimate for the repair. Clint Schneider seconded and the motion passed.

Chief also noted that February represents the 7th Anniversary of the fire department. In 7 years, the department has become a nationally deployed fire department. There will be a celebration at the CPFVD business meeting on Monday, February 10 and the Metro Board is invited to attend.

The CPFVD Monthly Activities Updates are posted on the CPFVD website at <http://www.crystalparkvfd.org/about/reports.htm>

Old Business:

Recruiting

Derek Strickler's research into the subject of volunteer recruitment was discussed with some good ideas coming out of the list of links and videos he distributed.

Worker's Comp Notice

A written notice was emailed to all CPFVD volunteers, to be signed and collected at the next CPFVD business meeting.

New Business

Appointment of Designated Election Official (DEO): Vote

For each election, a DEO must be appointed per statute. Mike Doughty moved to appoint Dick O'Brien as the DEO for the 2014 elections, with authorization to cancel the election as necessary (e.g. 2 candidates for 2 openings); Joan Powers seconded and the motion passed.

Resolution to Hold Mail-in Ballot Election

Changes to the way elections are run in Colorado may impact the next CPMD election, but there is currently state legislation under consideration that would make exceptions for small Special Districts. Should this legislation pass, Mike Doughty moved to resolve to hold a mail-in ballot election. After discussion, this motion was tabled until next meeting when we may know the outcome of the legislation.

New CPFVD Treasurer Approval: Vote

Dick O'Brien was elected to the position of Treasurer by his fellow volunteers of the CPFVD. Mike Doughty made a motion to approve Dick O'Brien as CPFVD treasurer and to authorize his ability to sign checks on the CPFVD checking account. Derek Strickler seconded, and the motion passed, with Dick O'Brien abstaining.

Annual Communication to the Residents

Mike Doughty will draft the annual communication to residents and circulate it by email to Board members for review and comment.

Compliance Calendar

Call for nominations must be published by the 20th of February, 67 days before the day of the election.

Exemption from audit paperwork is due March 31st and must be signed by all Board members.

Adjourn

Mike Doughty adjourned the meeting at 6:55 PM.*

Joan Powers, CPMD Secretary**

* CPMD Meetings are held the first Wednesday of each month at 6:00 PM at the Multi-Use Building, located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO unless otherwise noted in meeting minutes and/or officially posted to the public.

**Hard copy of approved minutes with original signature filed with the CPMD and is available for viewing upon written request.